

INCOMPLETE OR LATE DOCUMENTS WILL NOT BE ACCEPTED

Travel Study Program Application Open [‡] : ☞ Deliver completed package to your campus representative	January 4 - January 27, 2017
Deadline for Submitting Application with \$1,000 non-refundable deposit* (money order) :	January 27, 2017
Students Notified:	Week of February 6, 2017
<i>‡ Students with multiple failures and at risk of dismissal or suspension from the College are not eligible to participate in the Travel Study program. * A non-refundable Travel Study deposit of \$1,000 will be required for all students accepted into the travel study program.</i>	
The following documents must be submitted by all applicants with your application:	
<input type="checkbox"/> Completed Application Form	
<input type="checkbox"/> Copy of Valid Passport (must be valid up to December 31, 2017)	
<input type="checkbox"/> Copy of Visa(s) /Green Card (if applicable)*	
<input type="checkbox"/> Release of Liability and Assumption of Risks Form	
<input type="checkbox"/> Travel Study Agreement	
<input type="checkbox"/> \$1,000 non-refundable deposit (money order) (students not accepted will have their deposit returned)	
* US citizens, residents and students on valid visas do not require a visa to Puerto Rico.	

STUDENT INFORMATION:

Name: _____

Class of : _____ Last First M.I. Campus: _____ NSU ID: N

Email Address: _____@nova.edu Gender: M F Date of Birth: _____ mm/dd/yyyy

Mailing Address: _____ Street Address Apt. #

_____ City State Zip Country

Primary Number: () - _____ Secondary Number () - _____

PASSPORT INFORMATION:

Name: _____

(Exactly as it appears on passport)

Passport Issued by: (All travelers must have a valid passport with unused pages (at least 2) and expiring after December 31, 2016. Students travelling on a non-US Passport may be required to get additional visas, at their own cost, to participate in the travel study program)

Passport Number Country of Issue Expiration Date

Citizenship Status:

United States Citizen Permanent Resident Student Visa/Other

Visa Type: (for foreign students) _____ Expiration date _____/_____/_____ MM DD YYYY

Note: International students must travel with a valid passport and I-20

EMERGENCY CONTACT INFORMATION:

(List two persons with different addresses and telephone numbers)

1.

Name: _____ Last First Relationship to You

Address: _____ Street City State Zip

Primary Number: () - _____ Ext. _____ Secondary Number () - _____ Ext. _____

2.

Name: _____ Last First Relationship to You

Address: _____ Street City State Zip

Primary Number: () - _____ Ext. _____ Secondary Number () - _____ Ext. _____

ROOMMATE PREFERENCES:

We will do our best to accommodate requests; however, not all requests can be met. Roommates will be M/M and F/F.

Name of preferred roommate and alternate:

1. _____ OR 2. _____

LANGUAGE ABILITY – SPANISH (This will not harm your chances of being selected or performance in the program):

Read Speak None

DIETARY NEEDS:

No special diet vegetarian Food Allergies: _____

TRAVEL STUDY SHIRT:

Men: SM MD LG XL XXL XXXL
Women: SM MD LG XL XXL XXXL

OTHER:

- i. Students must be in compliance with Nova Southeastern University College of Pharmacy’s (NSU COP) immunization policies. Immunization records will be confirmed through the Office of Student Services.

I am in compliance with NSU COP immunization requirements: Yes No Not Sure

- ii. Students must be in compliance with NSU financial policies and not have a financial hold on their account which prevents registration.

I am in compliance with NSU financial policies and do not have a financial hold which prevents registration: Yes No Not Sure

If you answered **No** or **Not Sure** to any of these questions, contact the Office of Student Services (immunization) or the Office of Financial Aid (outstanding balance) and complete all outstanding requirements.

Statement of Understanding

I understand that the information provided here indicates my interest in the Travel Study Program and does not guarantee my selection as a participant in this program.

I understand that I may be withdrawn from the program at any time, after being notified of selection, if my conduct or academic status disqualifies me.

I understand that students with conduct code violations, in poor academic or in disciplinary sanctions, may not be eligible to attend the Travel Study Program.

I understand that students on a personal or medical leave of absence, dismissed, or suspended from the College are not eligible to apply for, or attend, the Travel Study Program.

I affirm that the information submitted is true and that I have read, understood, and comply with all requirements of the Travel Study Program.

My signature indicates my understanding and acceptance of the above statements and releases.

N

NSU ID

Name (Please Print Clearly)

Signature

Date

Registration & Payment

- I understand I am responsible for the entire cost of the program and will meet the financial obligations as required by the University. Program costs are subject to change.
- Failure to register and make full payments of all required fees, or fulfill all financial obligations to Nova Southeastern University (NSU), may result in the cancellation of my participation in the Travel Study Program.
- I understand I can be withdrawn at any time after being notified of selection and NSU College of Pharmacy (COP) reserves the right to withdraw any student based on unsatisfactory academic performance, code of conduct violations, or unacceptable professional behavior.
- NSU complies with non-discrimination laws and admits students of any race, color, sex, age, non-disqualifying disabilities, religion or creed, or national or ethnic origin or marital status or sexual orientation to all the rights, privileges, programs, and activities generally accorded or made available to students at the school, and does not discriminate in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school administered programs.

Release of Records

- I give NSU COP permission to order and release my student records and transcript to persons directly involved with the acceptance and processing of my application and registration.
- I understand NSU COP will make reasonable efforts to contact my emergency contacts listed on the application in the event of an emergency that affects me or the Travel Study Program.

Travel

- I am responsible for any pre-, post-, and independent personal travel activities which occur before, during and after the Travel Study Program, and will not be considered as part of the Trip.
- I am responsible to have a valid passport expiring after December 31, 2017.
- I am responsible to pay for, and have all necessary visas for travel outside of the United States based on my country of citizenship and my passport.
- I am responsible to pay for, and have all necessary immunizations and public health vaccinations.
- International students must travel with a valid passport, visas, and I-20.

Conduct – At Home and Abroad

- Students are expected to conduct themselves in a responsible manner, which will reflect well on themselves, the college, and the University, in terms of morality, honor, truth, and good citizenship. Students are also expected to abide by the regulations of the University and college. Furthermore, students are expected to conduct themselves in a professional ethical fashion and to maintain and observe high standards of conduct so that the integrity of the University may be preserved.
- No student shall display disorderly conduct, public intoxication, or lewd, indecent, or obscene behavior at any college sponsored or supervised function or event, including on campus and at host universities, whether in the US or in another country.

- No student shall intentionally or recklessly endanger or threaten the mental or physical health or well-being of any other member of the college community or host University.
- I understand that I will be subject to all rules, regulations, and requirements as to conduct, academic, and financial policies of NSU as stated in the *NSU Student Handbook* as well as the national and local ordinances of the country in which I will be studying.
- The University reserves the right to take disciplinary action for violations of the Code of Student Conduct and Academic Responsibility and University policies and procedures, even when they occur off campus.

Attendance

- Attendance at all scheduled instructional periods and cultural explorations are mandatory. Failure to fulfill this requirement is considered in the evaluation of a student's academic performance and professional attitude and may result in a failing grade for the course. I understand I must attend all sessions indicated in the course syllabus and complete all required assignments as outlined in the course syllabus.
- I understand that in order to receive credits I must complete the entire program and meet all course requirements. I am required to attend all classes and each cultural exploration as outlined in the Travel Study Program and syllabus.
- The program coordinator reserves the right to make changes, assign Saturday hours, or deviate from published schedules, if necessary.

Absences

Excused Absences

- Requests for excused absences must be submitted to the program coordinator within 24 hours of the occurrence. For absences due to illness, the program coordinator must be notified as soon as possible. Absences will be evaluated on an individual basis. Extended absences (i.e., greater than two days) or absences on test or exam days will require the submission of a doctor's note, or other supporting documentation.
- Excused absences do not entitle students to have the opportunity to make up in-class quizzes or assignments. Assignments and examinations missed due to an excused absence will be made up at the discretion and convenience of the instructor and/or program coordinator.
- Each day may consist of multiple sessions. Each session will count as a separate absence, i.e. morning session, afternoon session, or cultural exploration session. Therefore, one full day's absence may count as three (3) excused absences.

Unexcused Absences

- Unexcused absences may result in a student failing the course. No student shall have more than two (2) unexcused absences for the entire program. Any student failing a course does so at his or her own expense.

Tardiness

- Promptness is another trait a proper health care practitioner must display. Additionally, tardiness in class and program activities disturbs both the lecturers and other members of the program. Tardy students may be denied admission to the class, and will be considered an unexcused absence.

Public Laws

- Students are responsible for compliance with all public laws of all countries visited during the Trip. Any act that could constitute a violation of public laws will establish cause for legal and/or disciplinary action by the University.

Drug Policy – Zero Tolerance

- Any student found in violation of the drug-free schools and campuses policy with regard to the unlawful manufacture, distribution, dispensation, possession, or use of illicit drugs or alcohol will face serious University disciplinary action, which may include expulsion from the University.

Cell Phones

- Use of cell phones is prohibited during class. Due to interference with the lecture, all cell phones must be turned off or silenced during class, quizzes, and exams.

Food and Beverage

- Other than bottled water, food and drinks are not permitted in the classrooms, library, auditoriums, or laboratories.

My signature indicates my understanding and acceptance of the above statements and releases.

N

NSU ID

Name (Please Print Clearly)

Signature

Date